

Support Agreement

We are passionate about providing outstanding, empowering support to amputee families

We at Steel Bones agree to **empower and support** you and your family through one or more of the following dependent on what fits best for you:

- Introduction email or phone call from a team member
- Send a Steel Bones support pack
- Speaking with prosthetic, housing and/or occupational therapists on your behalf, when requested, to resolve tricky problems or speed up delayed action
- Provide research on grants which the family can apply to for adaptations to the home/workplace or retraining for new careers
- Signpost to experts on benefits and housing issues
- Provide amputee group events open to all
- Signposting to hobby or sports clubs suitable
- Please read more here on the ways Steel Bones helps amputee families: https://steelbone.co.uk/what-we-do/
- Send a monthly e newsletter
- Maintain Proper practice of collecting and holding data in line with Privacy Policy found here

Everyone involved in our Community agrees to maintain the Community Culture. Our key elements to this are

EQUALITY AND FAIRNESS
RESPECTFUL AND FAIR COMMUNICATION
NON-JUDGEMENTAL COMMUNITY
TRUST AND INTEGRITY
TEAMWORK

Any personal information you give to us will be held confidentially in line with current Data Protection legislation and our GDPR, Confidentiality Policies. However, if we have concerns regarding any danger to yourself or others, we have a duty of care to report these. You can also change your communication preferences at any time by emailing hello@steelbone.co.uk or rind us All safeguarding concerns are reported to one of our Designated Safeguarding Officers (CEO or Volunteer Co Ordinator)

Amputees and their families working with Steel Bones will always:

- CO-OPERATE AND SUPPORT ONE ANOTHER: We want to ensure that everyone gets the most
 out of their engagement with the charity. We value an ethos of comradeship and will uphold the
 reputation of the charity through co-operation and mutual support. The relationship between
 beneficiaries and Steel Bones UK staff and volunteers should be professional, collaborative, and
 help maintain the wellbeing of everybody involved with the charity.
- Steel Bones will not accept any form of verbal abuse, physical aggression, inappropriate sexualised behaviour, bullying or unreasonable demands. Our behaviours should include our values of kindness, dignity, and friendliness.
- Families should **not be intoxicated** when speaking to us. Family Mentors will end the call or visit and contact 48 hours later to do a wellbeing check.

Steel Bones Registered Charity No: 1174189 The Beeches, c/o 32 Mill Street, Isleham, CB7 5RY **03333 606930**

- **Openness and honesty**: from all involved to ensure we can access the right and best support for you
- Respect The Steel Bones Social Media Policy and Facebook Group Rules
- **Respect Steel Bones Team** are mainly volunteers so please be patient with us as we undergo massive transition in building our resources to enable us to help more families.
- Respect our opening hours 10am-7pm each weekday and 10-4pm every Saturday. The line relies on volunteers to man it so please leave a message if we are unable to pick up your call and we shall respond within 48 hours. Outside these hours please email us on hello@steelbone.co.uk and we shall attend to the email within 48 hours. 03333 606930
- Follow our **Podcast Channel** on Spotify, Amazon music, You Tube Podcasts and Apple. Just search Steel Bones.
- Like our Facebook Page; 'STEEL BONES' and join our Facebook group 'STEEL BONES'
- Family mentors will only visit homes when necessary and will do so with a fellow Family mentor colleague. If a face to face catch up is necessary we will arrange these in cafes.
- Family Mentors or Trustees **cannot accept any gifts**. They instead ask that you donate any value you choose to Steel Bones as a token of thanks. Steel Bones rewards and recognizes team members regularly. The team are very grateful for any donations you choose to gift and prefer this to go back into the organization so we can help as many people as possible.
- Click here to sign up to our emailing list and register for your family support pack: https://database.steelbone.co.uk/register

Impartiality Statement

All employees and volunteers must remain impartial when discussing or referring beneficiaries to legal firms, medical equipment suppliers, or any other service providers. Regardless of any existing partnerships or affiliations our organisation may have, it is essential to uphold the beneficiaries' right to make informed and independent choices.

Beneficiaries must always be reminded that they are under no obligation to use any specific provider and are encouraged to explore all available options to find the service or supplier that best meets their needs. Employees and volunteers must not show preference, provide endorsements, or exert influence toward any company. Instead, they should offer neutral guidance, ensuring beneficiaries have the information they need to make decisions that are right for them.

All beneficiaries, staff and volunteers will be made aware of this agreement, our community culture document. Awareness training and how to respond in the event of an incident will be provided for all staff, and volunteers with ongoing support through line management.

We will seek to resolve any issues or conflicts informally. However, there may be occasions where Steel Bones may take formal action. This may include, for example, a verbal or written notice of advice, a change in the way we provide services or a termination of support.

Beneficiaries have a right to use the Steel Bones **complaints** procedure in relation to any action taken against them regarding a considered breach of the beneficiary code of conduct.

Within Steel Bones, there are other policies and procedures which underpin the work we do. Further information can be found on our policies page: <u>Steel Bones Policy Catalogue.docx</u>

Last reviewed April 2025